

CENTENNIAL OFFICE PARK OWNERS' ASSOCIATION ('COPOA')

MEETING MINUTES

DATE: 10.19.2017

LOCATION: Crowne Plaza Hotel

ATTENDANCE:	Mike Kasmauskis President	2828 Kraft Ave.
	Dan Wiersma Secretary/Treasurer	2900 Charlevoix Dr.
	Kirk Driesenga / Erin Nugent	6000 28 th St.
		3040 Charlevoix Dr.
		3030 Charlevoix Dr.
		2851 Charlevoix Dr.
	Joe Zarrahy (sp?)	5700 28 th St.
	Larry Fleis	2960 Lucerne Dr.
	John Shape	5920 Tahoe Dr.
	Sandra Korhorn	Cascade Township DDA

- I. Welcome / Attendee Roll Call Attendance was taken via a 'sign-in'
- II. Mike Kasmauskis ... Welcome everyone to today's meeting
- III. Meeting Minutes (07.20.17) were reviewed and accepted.
- IV. Next Meeting: **Thursday, January 18, 2018 – 9:00 a.m. Crowne Plaza**
- V. AGENDA
 - a. Cascade Township Downtown Development Authority ('DDA')
 - i. COPOA member attendance at DDA meetings is important ... recognizing the partnership that exists between the COPOA and DDA, it's important that a COPOA member attend each DDA meeting.
 - 1. Dan Wiersma – Meeting Summary ... Dan attended the 09.19.17 DDA meeting and shared with the group that the DDA discussed the following;
 - a. Centennial Park – Sidewalk Construction; inside and/or outside loop? Dan advocated that the DDA should

construct the outside loop around Orchard Vista which is where the offices are (vs. improving vacant land).

- b. Street Repairs – Possible street resurfacing to repair failing streets
- c. Street Improvements – Per Master Plan would possibly include; i) boulevards and, ii) roundabouts.
- ii. Meeting Dates [3rd Tuesday at 5:30 p.m. – Cascade Township | Wisner Center – 2870 Jack Smith Ave SE
 - 1. 11.21.17 Larry Fleis
 - 2. 12.19.17 John Shape
 - 3. 01.16.18 Kirk Driesenga
- iii. Cascade DDA ‘Update’ – Sandra Korhorn, Director
 - 1. Centennial Park | Sidewalk Construction
 - a. Orchard Vista Drive ‘Loop’ Is being discussed as a possible DDA capital improvement project. Encouraged Association member attendance at 09.19.17 Cascade DDA meeting.
 - i. Contemplated Project would be;
 - 1. ‘Inside’ Orchard Vista Dr
 - 2. ‘Outside’ Orchard Vista Dr.
 - 3. ‘Inside & Outside’ Orchard Vista Drive
 - 4. Streetlights
 - 2. Cascade Township – ‘Marketing / Branding Plan’
 - a. Association member attendance encouraged at this ‘working session’ scheduled for 08.25.17 at 1:45 p.m. Survey ... Members are encouraged to complete the Township sponsored electronic survey [\www.cobaltcommunityresearch.org/Cascade

b. Financial Report | Dan Wiersma - Treasurer

i. Financial Summary

1. Fund Raising Reconciliation

Balance (01.01.17)	\$07,557.06
LESS: Payments	\$05,854.88
ADD: Deposits	<u>\$00,500.00</u>
Balance (09.12.17)	\$02,202.18

c. Centennial Park | Entry Signage

- i. Larry Fleis to work with Rick of F&V to ‘restart’ the discussions in an effort to arrive at an ‘approved’ design that can then be ‘priced’ out.

1. Issue

- a. Design
- b. Cost
- c. Property Access (i.e. private property ... easements?)

d. Public Relations

i. Website Initiative | www.centennialparkgr.com

- a. Sub-Committee: Mike Kasmauskis, Karen (F&V), John Lagazo, Glenn Turek
- b. Larry will bring Karen (F&V) staffer into a more active role in regards to website design and administration

VI. Cascade Township | Downtown Development District ('DDA') – Sandra Korhorn

a. Initiatives

- i. Association Membership ... Kim Ridings representation on the DDA will be discontinued as of the date that she no longer has an office in Cascade Township.
- ii. DDA Marketing Plan ... introduction, more information to follow
- iii. Education Meetings ... schedule meetings with representatives from each of the four districts (Map Attached) within the DDA to 'educate' property owners on the 'Who, What, Why' of the DDA. Additional information to follow.

Meeting ... Next scheduled meeting of the CPBOA

Crowne Plaza Hotel

Thursday, January 18, 2018

9:00 a.m.

Minutes Submitted By: Dan Wiersma